



These Booking Conditions apply to both the person making the booking and anyone else on whose behalf the booking is made.

These conditions apply equally to Travel Architects T/As Interlude Tours and Travel Architects Pty Ltd.

Please read these Booking Conditions carefully as they apply to all bookings made through Travel Architects Pty Ltd. Travel Architects Pty Ltd may act on behalf of other suppliers (including airlines, tour and cruise operators, car hirers and accommodation providers) in your booking.

Your booking is subject to the terms and conditions of the suppliers whom Travel Architects Pty Ltd contract on your behalf and on your authority which is provided when you authorise us to make your booking. Copies of those terms and conditions are available upon request.

These booking conditions govern your relationship with Travel Architects Pty Ltd. The person making the booking must be at least 18 years of age and must be authorised to make the booking on behalf of the members of the party. The person making the booking must also provide a copy of these booking conditions to the other members of the party.

The Contract - After we have received your deposit or full payment (if applicable) and we have issued a confirmation invoice, a contract will exist between you and each of the suppliers, effective from the date printed on your invoice. The terms and conditions of each supplier you have booked with apply to your booking. Once the contract(s) is made, the airlines, accommodation provider and any other supplier is responsible for providing you with what you have booked.

Agency - Travel Architects Pty Ltd arranges travel services and sells travel related products on behalf of suppliers such as airlines, tour and cruise operators, car hirers and accommodation providers. In doing so Travel Architects Pty Ltd gives no warranty nor makes any representation regarding the services to be supplied or the products purchased by you. Your booking will be subject to the terms and conditions applied by both the provider of the service or products. You agree that if the travel services or products are not supplied in accordance with your booking your remedy lies with the service provider and not Travel Architects Pty Ltd.

Prices - Every effort is made to ensure that the prices quoted to you are correct however as Travel Architects Pty Ltd relies on information provided to us from the suppliers of the travel services and products, prices may change. In cases where the supplier advises a change to the quoted prices, we will advise you of these changes as quickly as possible prior to you completing your booking and paying the balance of the price. Please note some tour operators and travel service providers reserve the right to increase the price of your travel arrangements due to increases in airfares, hotel accommodation charges and currency fluctuations.

Airfare Conditions - Many airfares are subject to strict conditions regarding amendments, cancellations and refunds. In addition airlines impose taxes fees and charges. You are responsible for ensuring that the type of airfare you purchase is suitable for your needs.

Airline Taxes and Fuel Surcharges - All airfares are subject to taxes and charges levied by both government and the airlines themselves. These charges and any increases may be passed on without notice and whilst we will do our best to advise you of these charges in advance it may not always prove possible. Travel Architects reserves the right to pass on fuel and tax increases, levied by airlines, without notice.

Airline E-tickets - International and domestic airlines are replacing paper tickets with electronic tickets called e tickets. All passengers travelling on an e ticket are required to produce photo identification at check in.

Airline Schedules - The airline on which you are booked may change its departure time. Where we are advised of these changes before departure we will do our best to contact you and advise of the changes however it is your responsibility to confirm with the airline that there has been no change to the time of departure.

Alterations made by you - If you wish to change any part of your booking, we will do all we can to help.

Suppliers however are under no obligation to make any changes (with reasonable notice - usually more than four weeks, changes may be possible). If a supplier is able to make a change, Travel Architects Pty Ltd may charge an administration fee per change of which you will be notified to you in advance.

Cancellation Fees - If you cancel your booking you may incur a cancellation charge. The amount of this charge will vary depending on when the cancellation is made and the terms and conditions of the supplier of travel services or product. If you are entitled to a refund please note Travel Architects Pty Ltd is unable to provide you with funds until they are received from the supplier. Travel Architects Pty Ltd may charge a cancellation fee per booking of which you will be notified to you in advance.

Liability - As Travel Architects Pty Ltd are acting on behalf of suppliers, we have no liability in relation to the supply of any parts of your booking. This includes liability for illness, personal injury, death or loss of any kind, delay and inconvenience caused directly or indirectly by any provider of travel services or products or by other third parties unless caused by our negligence. Any claim for damages for injury, illness, loss or death must be brought against the relevant supplier of the travel services or products.

We require you take our appropriate Travel Insurance to cover you and your party while you are travelling.

Nothing in these terms and conditions shall be read as excluding, restricting or modifying rights under the Trade Practices Act and other legislation given to consumers in relation to the supply of goods and services.

Force Majeure - Travel Architects Pty Ltd will not be liable for any loss or damage incurred by you as a consequence of Travel Architects Pty Ltd or any of the suppliers being unable to perform its obligations under your contract(s) due to the unusual or unforeseeable circumstances (a "force majeure event") beyond the control of the party affected by the force majeure event including but not limited to the collapse of a supplier.

Travel Insurance - Travel Architects Pty Ltd requires that you take out comprehensive travel insurance at the time you pay a deposit. The policy should provide cover for loss of deposit, cancellation and additional expenses, medical expenses and repatriation and loss or damage to baggage and valuables. You are responsible for making any special or increased insurance arrangements which you deem are necessary.

Service Fees - Travel Architects Pty Ltd will charge service fees on your booking. Our service charges are set out in the attached schedule of fees.

Payment by Credit/Debit Credit - Surcharges may apply to payments made by credit/debit card. In the event you pay by credit card but the services are not provided by a third party provider of travel services or products you agree that you will not take steps to charge back your payment to Travel Architects Pty Ltd.

Passport and Visas - It is your sole responsibility to ensure you have a valid passport at the time of travelling and that you hold all necessary visas and permits. All Australians must hold a valid passport for international travel. Many countries require you to hold passport with at least six months validity on entry. You are responsible for confirming entry requirements relevant to your travel. Australian permanent residents require a valid re-entry permit. Children are required to hold individual passports.

Complaints - We hope you will have no reason to complain but if you are unhappy with any aspect of the services provided please report it immediately to the supplier, or contact Travel Architects Pty Ltd. We will do our best to attempt to resolve the matter immediately however if you remain dissatisfied you must write to us within 28 days from the end of your trip or holiday. Failure to complain at your destination may mean we will be unable to resolve the dispute after you return home.

Data Protection - In order to process your booking we need to pass your details to the relevant suppliers. We will take all reasonable precautions to ensure the security of that information. We may also use the information you provide for marketing purposes however if you do not wish to receive any further information, please inform Travel Architects Pty Ltd.

General - Travel Architects Pty Ltd reserves the right to alter these terms and conditions at any time.

Governing Law - Your contract with Travel Architects Pty Ltd is governed by the laws of New South Wales and you agree to submit to the jurisdiction of the courts of New South Wales to determine any dispute pertaining to the contract.

Schedule of Fees

Itinerary Development Fees are to be paid on agreement to develop the itinerary. Up to 3 itinerary changes are included in this fee. These fees will be offset against the total booking amount should you request Travel Architects to book the agreed itinerary.

Itinerary value of \$5000 -	\$300
Itinerary value \$5001 - \$10,000	\$500
Itinerary value of over \$10,001 - \$20,000 -	\$1000
Itinerary value of >\$20,000	to be agreed depending on travel request

Where you request Travel Architects to research and book accommodation, transport, tours etc, a quote detailing our fees will be provided. Prior to commencement of work, you will be required to sign and authorise this quote.

Fees for Research and bookings are payable according to the following timetable:

Detailed proposal supplied	50% of agreed fees
Bookings completed as per agreed proposal	50% of agreed fees (full payment required to release full itinerary)

Itinerary Changes

Each itinerary includes up to 3 changes. A change is regarded as a change to hotel, flight time, no of days in one location etc. Where the change involves a change of location, route or timings, Travel Architects Pty Ltd may at their discretion charge a new itinerary development fee.

Where you wish to make changes to the itinerary agreed with you, changes may be able to be made subject to supplier conditions (Please see Alterations Made by You). The charge for these changes is based on the time required and will be charged at an hourly rate of \$99

Itinerary and Invoicing

A detailed itinerary and invoice will be provided showing the total cost less any fees paid. This will be supplied upon agreement of the itinerary and authorisation to proceed.

Payment Methods

All major credit cards are accepted via Paypal.

Direct deposit to Travel Architects Pty Ltd bank account.

Paypal transaction fees incur a fee of 2.6%.

Travel Architects Pty Ltd reserves the right to apply the above service fees in addition to those by airlines, tour operators and other services providers that you may use as part of your travel arrangements handled by Travel Architects Pty Ltd.

Travel Architects Pty Ltd acts as on behalf of airlines, tour operators and other service providers only. Travel Architects Pty Ltd accepts all monies paid and commitments given subject to our terms of trade and schedule of fees and those stipulated by other service providers you may use as part of your overall arrangements handled by us. These conditions apply to yourself, your family or travelling companies that you represent or make payments on their behalf.

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